



Town of Middleton

Office of the Inspector of Buildings

195 North Main Street, Middleton, Massachusetts 01949

978-777-2850 FAX 978-774-0718

APPLICATION TO ERECT A SIGN

THIS SECTION FOR OFFICIAL USE ONLY-PERMIT FEE

Building Permit Number: _____ Date Issued: _____

SECTION 1.0 – SITE INFORMATION – PLEASE PRINT

Property Address: _____

Map: _____ Lot: _____ Zoning District: _____

Name of Business: _____

SECTION 2.0 – OWNER INFORMATION

Owner of Record:

Owner – Name (Print) _____ Address _____

Signature of Owner _____ Telephone _____

SECTION 3.0 – LESSEE INFORMATION

Lessee:

Lessee – Name (Print) _____ Address _____

Signature of Lessee _____ Telephone _____

SECTION 4.0-SIGN INFORMATION-PERMANENT

Wall (projecting): Wall (Flat): Ground: Window:

Project: Off-Premises: Directional: Free-Standing:

Projection from Buildings: _____ Projection over Sidewalk: **

Length: _____ Height _____ Area (Sq. Ft.): _____

Materials Constructed of: _____ Cost: \$ _____

Total Height above Ground: _____ How Illuminated: _____

How Supported: _____

Street Setbacks: _____ Side Setbacks: _____ Rear Setbacks: _____

Board Appeals Approval Date: _____ D.P.W. Approval Date: _____

SECTION 5.0-SIGN INFORMATION-TEMPORARY

Banner: A-Frame: Other:

Wall (projecting): Wall (Flat): Ground: Window:

Project: Off-Premises: Directional: Free-Standing:

Projection from Buildings: _____ Projection over Sidewalk: **

Length: _____ Height _____ Area (Sq. Ft.): _____

Materials Constructed of: _____ Cost: \$ _____

Total Height above Ground: _____ How Illuminated: _____

How Supported: _____

Street Setbacks: _____ Side Setbacks: _____ Rear Setbacks: _____

Dates to be used: _____ From: _____ To: _____

Board Appeals Approval Date: _____ D.P.W. Approval Date: _____



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SECTION 6.0 – SIGN CONTRACTOR/INSTALLER INFORMATION

Company Name: _____			
Contact Person: _____			
Address: _____		City: _____	
Zip: _____	Phone: _____	Cell: _____	
Insurance Company: _____			
Policy #: _____		Expiration Date: _____	
(Provide a "Certificate of Insurance" with the Town of Middleton listed as a Certificate Holder)			

SECTION 7.0 – OWNER OR AUTHORIZED AGENT/CONTRACTOR DECLARATION

I, _____, as (check one) <input type="checkbox"/> - Owner <input type="checkbox"/> - Authorized Agent/Contractor, for the property owner, hereby declare the statements and information on the foregoing application are true and accurate to the best of my knowledge and belief.	
Signature _____	Date _____

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY

*****A Bond is required for signs which project over sidewalks.***

NOTE: *Building Plans must be stamped and signed by an Architect/Engineer*