



# Town of Middleton

## Office of the Inspector of Buildings

195 North Main Street, Middleton, Massachusetts 01949  
978-777-2850 FAX 978-774-0718

### APPLICATION TO ERECT A TENT

|   |                    |
|---|--------------------|
| THIS SECTION FOR OFFICIAL USE ONLY-PERMIT FEE _____ |                    |
| Building Permit Number: _____                       | Date Issued: _____ |
| Signature: _____                                    |                    |
| Building Commissioner/Inspector of Buildings        |                    |

#### SECTION 1.0 – SITE INFORMATION – PLEASE PRINT

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>Property Address:</b>             |                         |
| Commercial <input type="checkbox"/>  | Name of Business: _____ |
| Residential <input type="checkbox"/> |                         |

#### SECTION 2.0 – OWNER AND TENT/CANOPY INFORMATION

|                                      |                          |
|--------------------------------------|--------------------------|
| <b>Owner of Record:</b>              |                          |
| Owner – Name (Print) _____           | Location - Address _____ |
| Name of Business if Commercial _____ | Telephone _____          |

#### Tent/Canopy Information:

|  |   |                                 |
|--|---|---------------------------------|
| Size: _____                                | Number of Sides – Open <input type="checkbox"/> | Closed <input type="checkbox"/> |
| Describe the proposed use: _____           |   |                                 |
|  |   |                                 |
| Tent/Canopy will be set up on- Date: _____ | Tent/Canopy will be dismantled on – Date: _____ |                                 |
| Tent/Canopy will be set up on- Date: _____ | Tent/Canopy will be dismantled on – Date: _____ |                                 |

#### SECTION 3.0 – PERMIT CONDITIONS

##### I HEREBY AGREE TO AND UNDERSTAND THE FOLLOWING CONDITIONS OF THIS PERMIT

|   |
|---|
| Tents/canopies must not:  |
| <ol style="list-style-type: none"><li>1. Obstruct vehicular or pedestrian views OR interfere with the flow of traffic.</li><li>2. Create hazardous conditions</li><li>3. Occupy parking spaces designated for “Handicapped Parking”. If so, an equal amount of temporary spaces must be assigned &amp; marked as “Handicapped Parking”.</li><li>4. Block entrances &amp; or exits to other buildings. Including handicapped ramp or lifts.</li><li>5. Tent contents (merchandise, etc.) must NOT be placed in a location and/or in quantity that would interfere with occupant egress.</li><li>6. The location of tents and/or canopies must NOT interfere with abutters right to use their property.</li></ol> |

# APPLICATION TO ERECT A TENT

## SECTION 4.0 – TENT CONTRACTOR/INSTALLER INFORMATION

|  |              |                        |  |
|--|--------------|------------------------|--|
| Company Name: _____  |              |                        |  |
| Contact Person: _____  |              |                        |  |
| Address: _____   |              | City: _____            |  |
| Zip: _____   | Phone: _____ | Cell: _____            |  |
| Insurance Company: _____   |              |                        |  |
| Policy #: _____  |              | Expiration Date: _____ |  |
| (Provide a "Certificate of Insurance" with the Town of Middleton listed as a Certificate Holder) |              |                        |  |

## SECTION 5.0 – OWNER OR AUTHORIZED AGENT/CONTRACTOR DECLARATION

|  |       |
|--|-------|
| I, _____, as   |       |
| <b>(check one)</b> <input type="checkbox"/> - Owner <input type="checkbox"/> – Authorized Agent/Contractor, for the property owner,      |       |
| hereby declare the statements and information on the foregoing application are true and accurate to the best of my knowledge and belief. |       |
| _____  | _____ |
| Signature  | Date  |

NOTE: All applications must have an insurance binder attached.

**SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY**